

Family Information for the Parent Teacher Co-op

Parents Name _____

Address _____

Email _____

Home phone _____

Emergency contact _____ Emergency phone _____

Any health concerns we should know about? _____

Classes signing up for:

Student and grade of student

Please check the boxes of the following statements if they are true.

- I am willing to have my email address and phone number released to other members of the co-op.
- I have signed the parental responsibility form and release form.
- I have paid the registration fee to Co-op.
- I agree to the student guidelines and general rules.
- I have signed the parent teacher agreement form.
- I have signed the parental responsibility form.

Signed _____ Date _____

PARENT-TEACHER CO-OP RELEASE FORM

THE UNDERSIGNED HEREBY FULLY RELEASES, DISCHARGES AND AGREES TO INDEMNIFY AND HOLD HARMLESS ("Release") Parent-Teacher Co-op and/or Banner of Christ Church from any and all rights, claims, liability, and actions that may arise (be they with or without merit) for the use of facilities, equipment or properties ("facilities") by the undersigned, and any of its members, customers, invitees, guests or others who may use or be present on the facilities with the undersigned's permission, or while the undersigned is supervising or allowing the use of the facilities.

This Release is given by the undersigned for and on behalf of itself, its owners, directors, officers, members, agents, customers, invitees, guests and all others who may use or be present on the facilities while the undersigned is supervising or allowing the use of the facilities.

This Release is given to the Parent-Teacher Co-op and Banner of Christ of Church and its owners, directors, officers, members, invitees, and guests. The undersigned agrees that it has received for this Release valuable and adequate consideration, the receipt of which is hereby acknowledged.

This Release is intended to cover all matters of injury, damage, or loss, (be they tort, contract, or otherwise) whether known, unknown, foreseen, unforeseen, patent, or latent, regarding injury, abuse or damage to property or person.

Parent/Guardian Signature

Date

Student(s) _____

Parent-Teacher Agreement

I Teacher responsibilities:

1. Profess an active testimony that Jesus is their personal Savior (realize they are a sinner, Romans 3:23, there is a penalty for sin, Romans 5:12, realize Jesus paid the penalty on the cross and because of that payment they have eternal life, Romans 10:13).
2. **Pray** for each student and their family.
3. Be punctual in class and in correcting and handing back homework (two week turnover).
4. Teach the subject matter and answer all questions from a biblical world view.
5. Contact the parent **immediately** with any issues concerning their student.
6. Grade homework with a percentage unless otherwise stated in class description.

II Parental responsibilities:

1. Pray for each teacher.
2. Pay for each class in six equal payments **due on the first of the following months:** August, September, October, November, February, and March (unless other arrangements are made with the tutor)
3. Assist the student in completing the assignments **on time**.
4. Contact the teacher **immediately** with any issues concerning your student or the class.
5. Responsible to **pay for the full year** of teaching after August 1st even if you pull your child from the class.
6. Monitor all tests and exams.

III Student responsibilities:

1. Arrive on time and prepared for class (books, paper, pencils...).
2. Show a Christ like attitude and respect for tutor, parents, and other students.
3. Hand in homework on time.
4. Will not leave premises without permission.

Class(es): _____

Teacher(s): _____

Parent: _____

Date _____

Teacher has the right to terminate this contract if responsibilities are not met.

Revised 3/09

PARENTAL RESPONSIBILITY FORM

I understand that the following responsibilities are mine as a parent using the Parent-Teacher Co-op program:

1. I understand I have a God-given responsibility to provide for the education of my child.
2. I understand I will oversee and make myself available to further the process of my child's education with the Parent-Teacher Co-op.
3. I understand I will see that my child's homework is completed each week prior to class. I will do this by asking to see the completed work and checking it.
4. I understand that I am to be in the presence of my child when he takes a test and will sign each test indicating so.
5. I understand that correspondence will be sent home, and I am responsible to check it so I can be informed.
6. I understand that in the contract with the teachers, they make themselves available by phone or e-mail for extra assistance. It is my responsibility to see that the contact is made.
7. I understand that it is my responsibility to make certain that my child is equipped properly for each class as defined by the teacher of that class. This includes buying all the required texts.
8. I understand that when I enroll my child, I am entering into a legal contract to pay for the full year regardless of whether or not my child is in attendance.
9. I understand that the monthly payment is due on the 1st of the month. If payment is not received by the 1st, the child will not be permitted into class unless other arrangements have been made by that teacher.
10. I understand that the Parent-Teacher Co-op is not an umbrella program, nor do they keep grades or issue a report card. All record keeping is my responsibility.
11. I understand that my child is subject to dismissal for the following reasons:
 - a. Incomplete homework assignments.
 - b. Continual display of disrespect for teacher or peers.
 - c. Non-payment of fees as scheduled.
 - d. Inappropriate dress, appearance, or behavior.
 - e. Behavior in direct conflict with our Student Guidelines & Statement of Faith.
12. I understand that I need to have my child dressed appropriately according to the dress code outlined.
13. I understand that I should plan to visit my student's classes a minimum of once each semester.
14. I understand that my child will be taught biblical principles according to the Statement of Faith.
15. I agree that if I have a concern, I will go immediately to the teacher to discuss this and allow the teacher time to correct the situation
16. I agree to work at the Parent-Teacher Co-op at the assigned times and will find my own replacement if a certain time/date does not work.
17. I am responsible for any broken or damage to property or building caused by my child.

I understand and agree to the above responsibilities as a parent.

Parent/Guardian Signature

Date